

RECAP



OKLAHOMA CITY COMMUNITY COLLEGE

MAY 16, 2011

Please note the underlined links to various reports.

REGULAR MEETING, BOARD OF REGENTS, OKLAHOMA CITY COMMUNITY COLLEGE:

Board of Regents Chair Ben Brown introduced Regent Nominee Tony J. Tyler who will join the board pending Senate confirmation. Chair Brown also commended faculty and staff for the Commencement Ceremony on Friday evening saying "It is always a pleasure for us to attend. Thanks to the college staff, graduation always runs like a well-oiled machine."

The Board of Regents welcomed the following new employees

- Gisele Bryce, DHS Scholars for Excellence Coordinator
- Makenna Green, Admissions Advisor
- Theresa Shaklee, Financial Aid Advisor

The Board of Regents took the following actions:

- Accepted the [budget report](#) for Fiscal Year 2010-11 through April 30, 2011.
- Approved a Mutual Cooperation Agreement between Oklahoma City Community College and the Board of County Commissioners of Oklahoma County for Fiscal Year 2012 and authorized the Chair of the Board of Regents to execute the Mutual Cooperation Agreement for Fiscal Year 2012.

The Mutual Cooperation Agreement for FY 2012 is similar to the agreement that allowed OCCC to receive assistance from Oklahoma County during the winter snow and ice storms this year resulting in significant savings to the college.

- Approved the uniforms, badges, and insignia of the OCCC Campus Police Department as specified by the Oklahoma Campus Security Act.

The OCCC Board of Regents approved the establishment of the Campus Police Department during its August meeting and is required by the Oklahoma Campus Security Act to designate the uniforms, badges, and insignia of the department. The designs were approved as submitted by administration. [Badge](#) [Patch](#)

- Approved the administration to submit a request for proposal (RFP) to seek proposals to select an architect firm to provide master planning and design services for the renovation of the Oklahoma City Community College Capitol Hill Center.

Regent Jim White, a member of the OCCC Board of Regents' Facilities Committee, requested approval to seek proposals from architecture firms to provide pre-design and programming services, design, and construction documents, for renovation to the OCCC Capitol Hill Center. The Center will provide educational and literacy

programs and may also include facilities for teaching OCCC credit curriculum.

- Approved the design plans for the Family and Community Education Center Parking Lot Expansion Project, as submitted by Triad Design Group, and authorized the administration to approve the final construction documents; and, solicit bids for the project and award a contract or contracts for completion of the project to the lowest responsible bidder.

Regent White requested approval of the design plans for the FACE Center parking lot expansion to increase the onsite parking capacity by an additional 96 to 143 spaces. Currently, there are less than 100 usable spaces available.

The Board of Regents received and discussed the following reports:

- [Annual Monitoring Report on College END: "Access: Our community has broad and equitable access to a valuable college education,"](#) presented by Dr. Marion Paden, Vice President for Enrollment and Student Services and Stu Harvey, Executive Director of Planning and Research.

Stu Harvey reported positive results in two of the three core indicators used to measure student access and fairly even results in one core indicator. Market share (OCCC's portion of the combined enrollments of OCCC, Rose State College and OSU-OKC) for full-time equivalent credit hour enrollment was 48.2%, slightly lower than the goal of 48.6%. However, enrollments at each of the colleges increased with just a slightly higher increase at OSU-OKC. OCCC's FTE enrollment also continues to grow, increasing 15.1% from 8,129 in FY09 to 9,356 in FY10. This is more than the three year average target of 8,021. The third core indicator shows that OCCC's racial and ethnic composition of the student body of 34.9% is above the five-county area's composition of 31.2%.

Dr. Paden reported that the number of high school graduates coming directly to OCCC has increased and the college's overall enrollment has grown 60% over the past 10 years. Online enrollment continues to grow with the number of OCCC students taking at least one online course increasing 15% over the previous year. Cooperative Alliance enrollments also continue to increase showing growth of 7.7% over the previous year. OCCC continues to be among the most affordable two-year colleges in the state with tuition lower than the state average and 9,842 students receiving \$44.8 million in financial aid. The number of students receiving free or reduced tuition through OCCC's OKC-GO and Oklahoma's Promise increased by 6.4% and 15%, respectively.

- Incidental Report: Update of the OCCC Strategic Diversity Plan, presented by Gary Lombard, Vice President for Human Resources.

Gary Lombard explained the focus of the OCCC Strategic Diversity Initiative is to attract and increase the representation of minorities and females in underrepresented employee job groups at OCCC. While progress has been made through a number of previous initiatives, a new plan of action will be implemented to include expanding search committee training, developing active recruitment plans for each position opening in areas of underutilization, and implementing a requirement for supervisory training that will address effective diversity awareness and management skills for a diverse workforce.

- Review of the Draft Fiscal Year 2012 Staffing Requirements, Compensation and Benefits Plan, and Budget Estimates, presented by Dr. Paul Sechrist, Gary Lombard, and Dr. John Boyd.

Gary Lombard explained staffing requirements, noting the number of FTE faculty and staff members will remain at the FY 2011 level with no wage or salary increases included in the FY 2012 staff plan at this time due to projected allocations and revenues. The number of temporary student employee positions will be increased slightly to allow for more students to be employed at OCCC.

Dr. Boyd presented budget estimates noting that some changes would be made to estimates based on the 5.8% decrease in state funding announced last week. This reduction would decrease the state allocation by approximately \$1.5 million in comparison to the amount allocated for the current year. A modest increase in tuition was discussed to help offset the reduction in state funding.

REGULAR MEETING, BOARD OF TRUSTEES, SOUTH OKLAHOMA CITY AREA SCHOOL DISTRICT:

The Board of Trustees took the following action:

- Accepted the [budget report](#) for Fiscal Year 2010-11 through April 30, 2011.

